

IKON / Document Solutions Portfolio

OFFICE SOLUTION



IKON DocSend®

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Business Challenges Addressed

Competitive pressures demand that today's businesses communicate quickly, clearly and efficiently, delivering legible output while reducing controllable expenses such as mail and courier services. Users need to easily convert hard copy documents into electronic files for quick distribution and inclusion in business processes.

Solution Overview

IKON DocSend converts paper documents into electronic files for virtually instantaneous delivery, simplified storage or release to a digital workflow. Users scan paper documents using a large touch screen on a multifunctional device and can fax or e-mail the images to other users. Customizable connectors enable routing a document into an existing electronic workflow or document or content management system to help improve productivity and reduce the cost of doing business.

The IKON Document Solutions Portfolio is a comprehensive offering of end-to-end solutions designed to address document management needs at all phases of the document lifecycle: capture, workflow, output and retention.

IKON selects products for the portfolio based on a flexible, open architecture and standards-based technologies to ensure interoperability as well as extensibility of functions between new and existing systems.

IKON delivers the portfolio solutions through its team of Professional Services specialists who assess, customize, install, manage, service and support end-to-end solutions.

IKON

PREMIER Partner

To learn more about IKON's Document Solutions Portfolio, contact your local IKON representative.

Document Efficiency
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**1-888-ASK IKON www.ikon.com
Order Supplies at: 1-888-456-6457**

Solution Differentiators

- Full color, portrait size touch screen and optional keyboard
- Easy to use, train, install and support
- “DocSend to Me” quick email button
- “DocSend for You” customizable connectors
- Email delivery and read receipts
- Authentication options including RFID card and Biometric Fingerprint readers
- Languages: English, FIGS, Japanese

An Integrated Solution

- Standard SMTP and Microsoft Exchange interfaces
- Image Import and NetConnect connectors pre-installed
- Integrates with IKON DocAccel, Kofax Ascent Capture, Captaris RightFax, Westbrook Fortis, Documentum AX5, Equitrac and others
- Runs on MFPs with network or USB TWAIN scanning sold by IKON

SOLUTION FEATURES	SOLUTION BENEFITS
Large user interface	Maximizes ease of use
Scripting capability	Easy integration into business processes
Application support	Bates Stamping, LDAP, Fax server
Advanced OCR	Generates format-retained MS Word, RTF and PDF files, suitable for mobile devices Supports multiple languages
Microsoft Exchange Integration	Access personal contacts lists, mail copied to users’ Sent folder
Desktop Pro	Capture, organize, process, search and assemble documents from PC
Email audit trail functionality	Copy to Sent Items folder; read, delivery and non-delivery receipts; all email can be traced

To learn more about IKON’s Document Solutions Portfolio, contact your local IKON representative.

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